

CLERK
Barbara L. Dispoto, RMC

ADMINISTRATOR
Donna Puglisi, CPM/CPRP

201-845-2900
FAX: 201-909-0673



MAYOR
Richard Bolan

COUNCIL PRESIDENT
Katherine Bennin
COUNCIL MEMBERS
Jacqueline DeMuro
Jacqueline Flynn
Douglas Herrick
Louis Roer
Ryan P. Ullman

BOROUGH OF MAYWOOD

15 Park Avenue, Maywood, NJ 07607-2015
www.maywoodnj.com

APPLICATION FOR PERMIT FOR CIRCUS, CARNIVAL OR FAIR

1. Application to be filled out and returned to the Borough Clerk's Office for processing. If there are any raffles or wheels of chance, an application must be filled out for each and returned to the Borough Clerk's Office along with above permit.
2. A Certificate of Insurance must be submitted along with the above applications from each vendor (Amusement Games & Rides).
3. Copy of Ordinance #3-90 (Circuses, carnivals & Fairs) enclosed.
4. The Construction Code Official, Health Inspector and Fire Official must be contacted for any permits or inspections that may be required.
5. When all applications are received and found in the proper order, they will be presented to the Chief of Police for investigation and recommendation. After recommendation is received from the Chief of Police, the application will be presented at a meeting for review and approval/denial by the Mayor and Council.
6. The organization will be notified as soon thereafter as approved/denied by the Mayor and Council.

*******APPLICABLE FEES FOR CIRCUS CARNIVAL OR FAIR*******

- | | |
|---|------------------|
| A) PERMIT FOR CIRCUS, CARNIVAL OR FAIR | \$50.00 |
| B) APPLICATION FOR RAFFLE LICENSE
NON-DRAW RAFFLE (WHEELS/GAMES) | \$20.00 PER GAME |
| C) APPLICATION FOR RAFFLE LICENSE
50/50 ON-PREMISE | |

**(LEGALIZED GAMES WILL BILL
SPONSOR DIRECTLY AFTER REPORT
IS FILED)**

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**ALSO INCLUDE WITH APPLICATION A SKETCH SHOWING LOCATION OF RIDES,
BOOTHS AND WHEELS**